

Proponent-Sponsored NEPA Toolbox™ Training

ETCI's Proponent-Sponsored Training (PST) program...

...the convenience of a public training course...

...with the benefits of a tailored in-house course...

...at public-course prices.

Participating in our PST Program is an easy, three-step process:

P As the Proponent, you select which of our nationally acclaimed NEPA Toolbox™ workshops will be most useful for your staff, and determine where and when it is most convenient for them to attend. The complete list is available at www.envirotrain.com.

S As the Sponsor, you recruit one or more participants who also need the training from each of your local sister agencies (we show you how, with our exclusive PST Sponsor Kit). ETCI then tailors your NEPA Toolbox™ workshop for the agencies and project types represented.

T Then simply sit back and enjoy the Training, knowing that through sponsorship you are enabling all participants to enjoy a more suitable training experience than by attending an unorganized, public course.

There are several ways to make PST most beneficial for you:

- Some sponsors simply make an off-the-shelf version of the selected NEPA Toolbox™ workshop training opportunity available through an announcement to their sister agencies, inviting them to send as many people as they want to until the class is full. This way of sponsoring a NEPA Toolbox™ workshop allows all participants to benefit from the cross-fertilization of attending with representatives of several different agencies, with different project types, missions and approaches.
- Some sponsors explicitly partner with one or more agencies or firms in their local area, each of which has several people who need the training. ETCI then tailors the NEPA Toolbox™ workshop for the agencies and project types represented. This way of sponsoring provides a better educational value for participants, as their specific issues and concerns can be addressed.
- Yet other sponsors invite the applicants, relevant resource or regulatory agencies, and local advocacy groups that are all working on the same EA or EIS project, and thus gain substantial benefits in working through that specific project during their training time. ETCI tailors the workshop to ensure explicit project-related outcomes, akin to working through components of our NEPACoach™ program.

What You Do as a Proponent-Sponsor:

- First, download “Selecting the Right Training” to bring up a short questionnaire that will help you determine whether sponsorship is right for you. If your needs can be met by either an off-the-shelf or a tailored version of one of our NEPA Toolbox™ workshops, then you are eligible to become a

Proponent-Sponsor.

- Next, check out the brief description of our entire NEPA Toolbox™ training curriculum on line then call, fax or email us to review a detailed description of the workshop(s) you are interested in. We will help you select the workshop(s) that best meet your training objectives and needs.
- Contact ETCI by phone, fax, email or snail-mail to discuss location and scheduling for your selected workshop(s).
- Arrange for the training venue, dates and schedule and communicate this information to potential participating organizations.
- Arrange for audio-visual equipment for the workshop.
- Sign up participants, and ensure you get reimbursed for tuition.

What We Do for You – The Sponsor Kit:

- ETCI will provide you camera-ready workshop descriptions – electronic and hard copy – for distribution to your sister agencies to attract potential participants.
- If you are sponsoring a tailored NEPA Toolbox™ workshop, ETCI instructional staff will work with your subject matter expert(s) to tailor the workshop to the specifications you request.
- ETCI will handle all content questions from potential participants.
- ETCI will provide a list of audio-visual equipment and room set-up instructions prior to the workshop.
- ETCI will provide instructional materials for up to 20 participants, including a comprehensive training manual, case studies and handouts, and classroom supplies.
- ETCI will provide a world-class instructor with substantive environmental and training credentials.
- ETCI will provide Certificates of Completion for all participants, if desired.

Some sponsors find enough participants from other agencies and organizations that their own staff are able to attend free, or at a substantially reduced per-person price.

ETCI workshop fees include all training materials for up to 20 participants. Upon request, some additional participants can usually be accommodated for an extra materials fee. Instructor travel is billed at cost and at NTE the applicable government rate for lodging and per diem. All ETCI services are available at a discounted fee to agencies of the US government through GSA contract # GS-10F-0163L (899-3).

Please call, fax or email ETCI for your PST Sponsor Kit today.

Environmental Training & Consulting International, Inc.
1970 NW Overton, Suite 100
Portland, OR 97209 USA
Voice 503-274-1790
Fax 503-274-1791
<http://www.envirotrain.com>
info@envirotrain.com